



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

MONDAY, SEPTEMBER 14, 2020, 6:00-8:17 P.M.

LOCATION: VIRTUAL/REMOTE MEETING - OPEN TO THE PUBLIC

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.



NOTE: The TCA Community may watch the TCA Board Meeting by accessing TCA's YouTube link <https://www.youtube.com/channel/UCjLU7ocFQ1gy7czWYfGk8qg> when the meeting starts at 6:00 p.m.

MINUTES

Presentation Time/Start Time

- | | | |
|------|---|----------------------|
| I. | Call to Order (6:00 pm) | 1 min (6:00) (5:58) |
| | <ul style="list-style-type: none">The Chair (Mr. Moulton) called the meeting to order at 6:00 pm. | |
| II. | Pledge of Allegiance/Mission/Roll Call | 2 min (6:01) (5:59) |
| | <ul style="list-style-type: none">Roll call: (Dr. Andre; Here // Mr. Fradette; Here // Mrs. Goin; Here // Mr. Hannan; Here // Dr. Mayfield; Here // Mr. Moulton; Here // Mr. Rudder; Here) A quorum was present. | |
| III. | Approval of Agenda | 2 min (6:03) (6:01) |
| | <ul style="list-style-type: none">Motion: Mr. Hannan moved to approve the agenda and was seconded.Discussion: None<u>Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)</u> | |
| IV. | Celebrate TCA (Titan of the Year) | 10 min (6:05) (6:02) |
| | Action: (Harris)
Motion: (Info)
Rationale: to highlight accomplishments of TCA students, staff, and parents | |
| | <ul style="list-style-type: none">Lisa Kuyper is the 2019/2020 Titan of the YearShe has energy and joy in all thingsExemplifies TCA's Mission, Vision, and Core Values102 Nominations for Titan of the Year this yearThank you to the Titan of the Year Committee headed by Mrs. Gloria Thuon | |
| V. | Comments from the Board of Directors | 5 min (6:15) (6:05) |
| | <ul style="list-style-type: none">Dr. Mayfield: Thank you to the administration and nurses for keeping everyone safe; keep up the great workMr. Fradette: Administration is doing great things; talking with parents, they have not relayed any complaints to meDr. Andre: The Administration's communication and messaging is right onMr. Hannan: There is no one more deserving of Titan of The Year than Mrs. KuyperMr. Moulton: Shout out to the teachers and especially the nurses for getting us back to school and taking care of our kids | |
| VI. | Board Development | 15 min (6:20) (6:10) |
| | Action: (Galvin/Walker)
Motion: (Info)
Rationale: to rediscover the essentials of TCA's Core Values and Educational Philosophy | |
| | <ul style="list-style-type: none">Mr. Galvin highlighted the following items from his report: | |

- The Core Values are arguably the most important document at TCA
 - It took what was a verbal history passed down from year to year and puts into writing the beliefs of our founders as a lasting reminder of the purpose of our school
- Author Patrick Lencioni provides a very good quote that encapsulates the purpose of strong Core Values:
 - Core Values are the deeply engrained principles that guide all of an organization's actions. They serve as cultural cornerstones. They can never be compromised either for convenience or any short-term gain. They are the source of an organization's distinctiveness and must be maintained at all costs.

VII. **Legislative Update** 10 min (6:35) (6:27)

Action: (Miller)

Motion: (Info)

Rationale: to review pending legislation

- Mr. Miller highlighted the following items from his report:
 - Omnibus charter school bill that includes requiring charter school teachers to get licenses
 - State requiring social justice classes added to curriculum
 - Expanding rights for student and staff expression (hair, clothes, etc.)
 - How COVID-19 affects student progress, teacher evaluation, and state testing requirements
 - Review funding for cottage school amidst COVID-19

VIII. **Back to School COVID-19 Update** 10 min (6:45) (6:42)

Action: (Sojourner)

Motion: (Info)

Rationale: to provide an update on the opening of the school year at TCA

- Dr. Sojourner highlighted the following items:
 - So far, the return to school has been extremely difficult and has put a tremendous strain on our resources
 - We have distributed approximately 200 computers to students electing enhanced on-line instruction
 - Currently we have approximately 650 TCA students opting for enhanced at-home learning
 - 16 elementary teachers are providing dedicated enhanced at-home learning support, while all secondary teachers and some elementary teachers are providing support to both in-person and at-home learners
 - We are in the process of hiring additional staff to provide support to out nurses, other staff, and teachers
 - At some point, under current conditions, managing COVID-19 requirements will eventually become unsustainable

IX. **Report of the President & Cabinet Spotlights** 20 min (6:55) (7:29)

Action: (Sojourner)

Motion: (Info)

Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance)

- Dr. Sojourner highlighted the following items from his report:
 - Expressed high praise for the positive working relationship we have with Academy School District 20
 - The Board can attend in any of the upcoming book studies
 - Our substitute pool, like all other substitute pools in the state, is dwindling due to the effects of COVID-19
 - We are looking to outside companies to search for qualified substitutes; Tagg Education as an example

X. **Consent Agenda** 3 min (7:15) (7:37)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to file the Consent Agenda

- A. Board Agreement Signatures
- B. Board Executive Session Affidavit Signatures
- C. Board Policies
 1. Board Meeting Policy
 2. Grant of Authority
 3. Board Evaluation Policy
- D. Board Committee List

- **Motion: Mrs. Goin moved to file the Consent Agenda and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

XI. **Minutes: August 3, 2020** 2 min (7:18) (7:38)

Action: (Swanson)

Motion: (Vote) to approve the August 3, 2020 minutes

Rationale: to provide a record of the Board meeting for files

- **Motion: Mr. Fradette moved to approve the August 3, 2020 minutes and was seconded.**

- Discussion: None
- Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)

XII. **Minutes: August 24, 2020** 2 min (7:20) (7:39)

Action: (Swanson)

Motion: (Vote) to approve the August 24, 2020 minutes

Rationale: to provide a record of the Board meeting for the files

- **Motion: Mrs. Goin moved to approve the August 24, 2020 minutes and was seconded.**
- Discussion: None
- Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)

XIII. **Discussion Agenda Items**

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. Annual Advancement and Stewardship Report 10 min (7:22) (7:40)

Action: (Sojourner/Simpson)

Motion: (Info)

Rationale: to review advancement activities from the prior year

- Mr. Simpson highlighted the following from his report:
 - Although the COVID-19 virus disrupted our fundraising, our supporters still donated at one of the highest levels to date; thank you very much to our donors
 - Disbursement of funds went primarily to staff compensation (Returning Bonus); extremely useful since PPR was reduced by 5%; the remainder went to Principals and DAS for school projects, and to COVID-19 costs
 - Challenges:
 - No face to face opportunities
 - No Grandparents Day
 - Delayed Fall Sports; Titan Club contributions
 - New tax laws that do not encourage giving donations
 - Emphasis Areas:
 - Top 50 donors
 - Naming opportunities at schools
 - Targeted appeal to major donors and kinder families
 - Videos that tell our story and are motivational
 - Percentage of TCA families who donated rose from 30% to 41% last year

2. Operations Capital Construction Report (Monthly) 10 min (7:32) (7:58)

Action: (Coles)

Motion: (Info)

Rationale: to provide the Board with a construction project update

- Mr. Pacht highlighted the following from his report:
 - North Campus project on time and on budget
 - Currently contractors are finishing the foundations at the North Campus

C. Board Level Reports

1. Recruit New Board Members 10 min (7:42) (8:07)

Action: (Rudder)

Motion: (Discussion)

Rationale: to be on the search for potential Board Members for Board Election

- Let's start early searching for likely Board Members
- Think about skill sets needed for the Board as well as expertise that the Board may need
- Consider composition of the Board

2. Working Session Topics 10 min (7:52) (8:10)

Action: (Moulton)

Motion: (Discussion)

Rationale: **to review possible subjects for upcoming Board Working Sessions**

- Approved the September 28, 2020 Working Session agenda
- Meeting will be via Zoom

D. Board Communication 5 min (8:02) (8:17)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

- Celebrate TCA
- COVID-19 Update
- Advancement
- Construction Update
- Substitute Requirements

E. Future Board Agenda Items 5 min (8:07) (8:18)

1. Annual Operations Report Safety and Security Program Assessment, Oct, Info, Coles
2. Annual HR Report/Comparable Salaries/Retention, Oct, Info, Schulz
3. July Fundraising Report, Oct, Info, VanGambleare
4. July Financials, Oct, Info, VanGambleare

F. Comments from the Board of Directors

5 min (8:12) (8:19)

- **Mr. Rudder: The TCA Board is totally supportive of the administration/teachers/staff during these difficult times**
- **Mr. Moulton: We want to do whatever we can for TCA to survive and thrive in these challenging period in our history**

XIV. Adjournment (Approx. 8:17 p.m.)

(8:17) (8:20)

- **Motion: Mr. Moulton moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre: Yea // Mr. Fradette: Yea // Mrs. Goin: Yea // Mr. Hannan: Yea // Dr. Mayfield: Yea // Mr. Moulton: Yea // Mr. Rudder: Yea)**

Timothy Hannan
TCA Board Secretary